

Secretary of NSUKI

Tenure 3 years

Responsibilities:

- Managing day to day society activities
- Liaising between AAGBI (Association of Anaesthetists of Great Britain and Ireland) and INS (International Neuromodulation Society).
- Organise the NSUKI board meetings including venue, maintain minutes, organise elections for vacant positions
- Organise NSUKI AGM meetings for members, maintain minutes and communicate on actions
- Keep accounts of all NSUKI activities, increase and maintain membership
- Liaising with BPS, FPM and other organisation on neuromodulation matters
- Preparing and Presenting Secretary's report for NSUKI Board meetings and AGM
- Any other volunteering you wish to do for the betterment of the society and specialty!